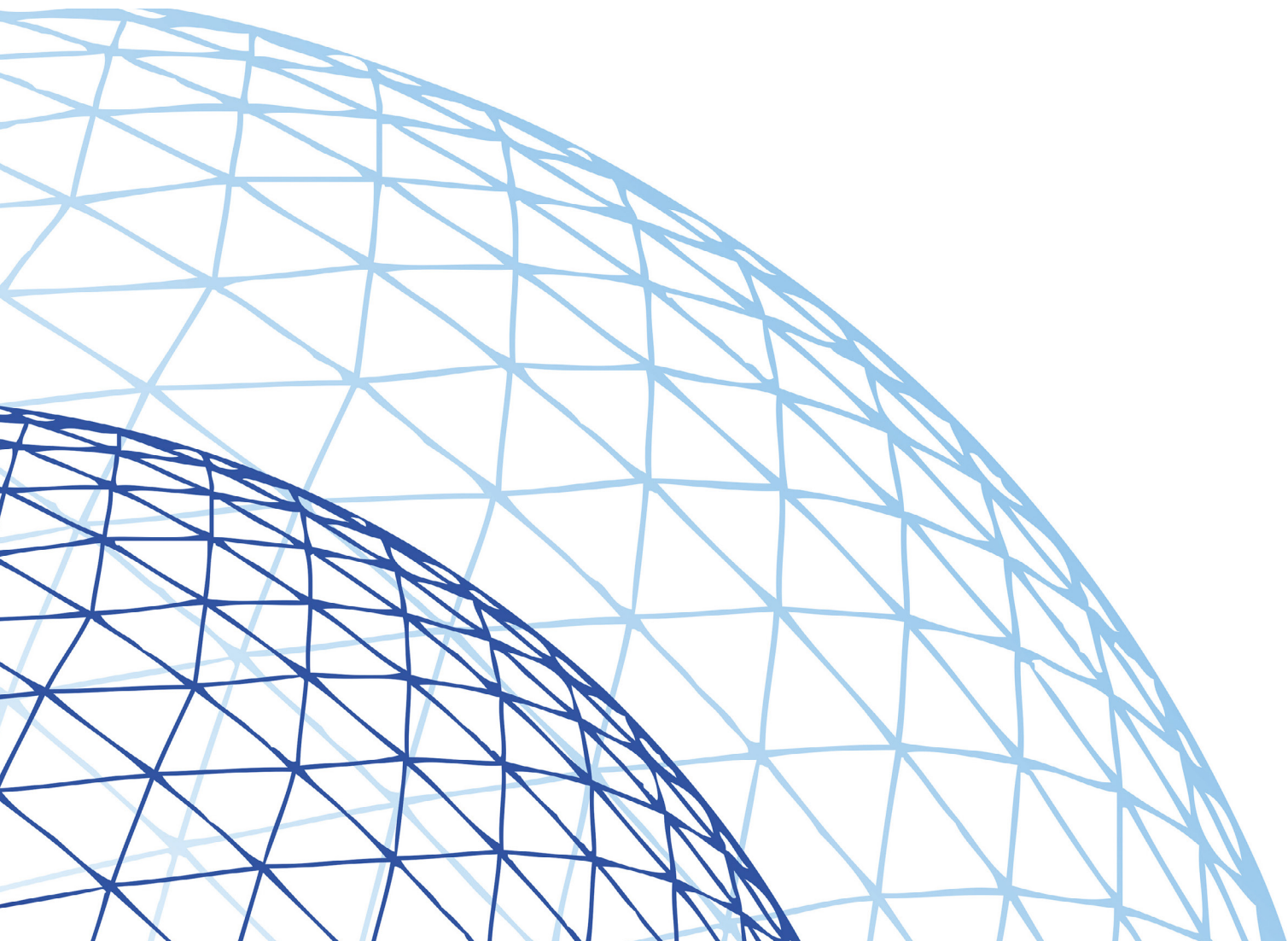




# Rules of Conduct for Members

Version 7 with effect from 2 March 2020



# Rules of Conduct for Members

## Introduction

The Rules of Conduct for Members apply to all members worldwide. They cover those matters for which individual members are responsible and accountable in their professional lives. The rules focus on our regulatory goals and adopt the five principles of better regulation:

- a** Proportionality
- b** Accountability
- c** Consistency
- d** Targeting
- e** Transparency.

For members requiring further guidance, we have prepared a series of help sheets on different aspects of the rules. These can be found at [www.rics.org/regulation](http://www.rics.org/regulation).

These Rules provide a strong foundation for RICS and its members, helping to protect the public and uphold the reputation of the profession.

These Rules of Conduct for Members of RICS are made by the Standards and Regulation Board of the Royal Institution of Chartered Surveyors (RICS) under Article 18 of the Supplemental Charter 1973 and Bye-Law 5 of RICS Bye-Laws. Version 7 of these Rules shall apply from 02 March 2020.

## Scope

These Rules set out the standards of professional conduct and practice expected of Members of RICS. These Rules do not repeat obligations placed on Members by the general law, for example in the areas of discrimination and employment.

Not every shortcoming on the part of a Member, nor failure to comply with these Rules, will necessarily give rise to disciplinary proceedings. However, a failure to follow any guidance associated with the Rules is a factor that will be considered should it be necessary to examine the behaviour of a Member. In such circumstances a Member may be asked to justify the steps they took and this may be taken into account. A Member should be guided as much by the spirit of the Rules as by the express terms.

## Part I General

### 1 Interpretation

In these Rules, unless the context otherwise requires, 'Member' means a Chartered Member, non-Chartered Member, Honorary Member or a member of the attached classes.

### 2 Communication

RICS will communicate with Members by any of the following:

- a** post
- b** fax
- c** email
- d** telephone
- e** in person.

## Part II Personal and Professional Standards

### 3 Ethical behaviour

Members shall at all times act with integrity and avoid conflicts of interest and avoid any actions or situations that are inconsistent with their professional obligations.

### 4 Competence

Members shall carry out their professional work with due skill, care and diligence and with proper regard for the technical standards expected of them.

### 5 Service

Members shall carry out their professional work in a timely manner and with proper regard for standards of service and customer care expected of them.

### 6 Continuing Professional Development (CPD)

Members shall comply with RICS' requirements in respect of continuing professional development.

### 7 Solvency

Members shall ensure that their personal and professional finances are managed appropriately.

### 8 Information to RICS

Members shall submit in a timely manner such information, and in such form, as the Standards and Regulation Board may reasonably require.

### 9 Cooperation

Members shall cooperate fully with RICS staff and any person appointed by the Standards and Regulation Board.



## Confidence through professional standards

RICS promotes and enforces the highest professional qualifications and standards in the valuation, development and management of land, real estate, construction and infrastructure. Our name promises the consistent delivery of standards – bringing confidence to markets and effecting positive change in the built and natural environments.

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